

Dear Private Employer:

The U.S. Equal Employment Opportunity Commission (EEOC) will officially open the 2019 & 2020 EEO-1 Component 1 data collection on Monday, April 26, 2021. A notification letter with additional instructions will be sent to the headquarters address in mid-April. This notification letter will include the Company ID and Passcode needed to access the EEO-1 Component 1 Online Filing System. Filers will be required to create an account in order to file.

The 2019 & 2020 EEO-1 Component 1 data collection deadline is Monday, July 19, 2021. All reports must be submitted and certified by that date. The employment data used for data collection must be one pay period in the fourth quarter of calendar year 2019 and calendar year 2020 (i.e., October, November or December 2019 & October, November or December 2020).

If you need to report a contact change, or if your company has experienced any mergers, acquisitions or spinoffs that occurred between January 1, 2019 and December 2020, visit <link> to report these changes. Organizational company changes must be reported and updated in the system prior to filing.

Visit the NEW information website at <link> for more information. The newly launched site will provide periodic EEO-1 Component 1 updates and additional data collection information. Also, visit the Filer Support Center for filing resources, an instruction booklet, fact sheets and FAQs designed to assist filers with their reports at <link>. The EEO-1 Component 1 Filer Support Team is also available to respond to filer inquiries and to provide additional filing assistance.

Sincerely,

The U.S. Equal Employment Opportunity Commission (EEOC)

Notice of Confidentiality: The information contained in this transmission may contain privileged and confidential information, including information protected by federal and state privacy laws. It is intended only for the use of the person(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution, or duplication of this communication is strictly prohibited and may be unlawful. If you are not the intended recipient, please contact the EEO-1 Component 1 Filer Support Team.

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